**Assessment Committee MEETING AGENDA**

**Date**: October 31, 2022| **Time**: 12-1PM | **Location**: ZOOM | **Recorder**: Elizabeth Carney

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|  **COMMITMENTS** |
|  **Date** |  **Who** |  **What** | **Committed To** | **When** |
|  |  | Review self-assessment rubric for faculty to evaluate the quality of their assessment process/system |  |  |
|  |
|  **­ Topic/Item** | **Facilitator**  | **Allotted Time** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| **Review rubric draft** | Elizabeth | 15-20 min | Discuss self-assessment rubric for faculty to evaluate the quality of their assessment process/system | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| **Update on Gen Ed Assessment Subcommittee** | Elizabeth | 5-10 min |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| **Couple of questions related to reports and report data** | Elizabeth | 15-20 min |  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |



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|  **FUTURE AGENDA ITEMS FOR MEETINGS** |
| **Topic/Item** | **Facilitator** | **Key Points Provide 50 words or less on expected outcome** | **Category** |
| Edit Committee Charter |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  **Upcoming Meeting Dates** | **Start Time** | **End time** |  **Location**  |
| Oct 31, Nov 14, Nov 28 | 12:00 | 1:00 | Zoom |
| **MEMBERS** | Jennifer Bown, Elizabeth Carney, April Chastain, Jil Freeman, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Nielson, Lisa Reynolds, Ashley Sears, Yvonne Smith, Mary Jean Williams **Start time Location**  |